

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, April 5, 2017

- I. **Call to Order & Roll Call** Chair Mohsin called the meeting to order at 7:00 PM
Present: Chair Mohsin, Vice Chair Batilo, Commissioners Bilbao, Kathapurkar, Leon, Manassau, Rosario, Sharma, Truong

Alternate Commissioners Present: Lee, Gandhi

Absent: Chen
- II. **Seating of Alternates** – None
- III. **Pledge of Allegiance** – Chair Mohsin led the Pledge of Allegiance
- IV. **Approval of Agenda** – Commissioner Bilbao motioned, and Commissioner Manassau seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of March 1, 2017** – Commissioner Truong motioned, and Commissioner Leon seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No speakers
- VII. **Announcements** – Staff Liaison Tim Wong announced that the Commissioner's Recognition luncheon is being held on April 29 at 11:30 in the Community Center, and attendees should RSVP by April 14. Chair Mohsin asked that commissioners notify him or city staff when they choose to leave the commission.
- VIII. **Liaison Report** – Vice Mayor Grilli was not present.
- IX. **Business Items**

A. Spring Cleanup Day

Vice Chair Batilo said the Spring Cleanup Day is confirmed for April 22, 2017 at the Mobilodge Mobile Home Park from 9:00 AM – 12:00 PM, and Milpitas Cares and the Lion's Club are both aware of the date. Chair Batilo asked that commissioners arrive at 8:30 AM.

Staff from the mobile home park will send Mr. Wong a map and a list of jobs they would like completed. Much of the work is gardening, and Mr. Wong will gather gardening tools and gloves, and will contact Republic Services for a dumpster.

Chair Mohsin will provide the refreshments and submit receipts for reimbursement.

B. CDBG Program Debrief

Chair Mohsin said the CDBG meeting went well. He understands the President wants to eliminate CDBG funds and asked if this would affect the City's program. Mr. Wong said cuts to CDBG funds have been proposed before but there was too much pushback; however, there is a possibility there will be no funds which would certainly affect future

allocations. The process was delayed due to the uncertainties of funds, but Mr. Wong said the CDBG funding recommendations, along with the Consolidated Plan, will be presented to City Council at the first meeting in June.

C. Neighborhood Beautification Awards

Chair Mohsin would like the subcommittee to review the program for possible improvements and provide recommendations at the next meeting.

D. National Night Out

Chair Mohsin said National Night Out will be held on the first Thursday of August. The process will be the same as year's past, with the commission co-chairing the event with the Police Department, and in June he will prepare information so the commissioners can attend other commission meetings and promote the event.

Commissioner Leon said some areas of the city are not aware of National Night Out. He believes it is the City's responsibility to promote the event and would like to see the Parks Department involved, similar to the City of San Jose, and have them provide gathering places, with refreshments, throughout the city.

Chair Mohsin will provide the commission with a map of the block party locations and a list of last year's block captains.

E. Town Hall Meeting

The next Town Hall meeting is scheduled for September 2018 and the commission would like to continue with Education as the theme.

Chair Mohsin would like the subcommittee to begin planning the event, and it will be placed on the June CAC agenda for discussion.

F. Consolidated Plan

Mr. Wong said all CDBG allocations need to be consistent with the Consolidated Plan. The draft plan is almost complete and the commissioners will receive a copy of it and should let him know if they have any comments. It will be presented to the City Council on June 6 for their review and approval.

- X. Commissioners Round Table** – Commissioner Manassau is having surgery on April 18 and will need 2-3 months to recover. Commissioner Leon said he and Commissioner Truong attended a GPAC meeting on March 15. Meetings dates have been set for the remainder of the year, and the next meeting is scheduled for May 17. Commissioner Leon was surprised there was no water provided for the meeting, which lasted three hours.

Vice Chair Batilo is a member of the Community Emergency Response Team and believes everyone should know some emergency procedures. She said there will be CPR trainings offered, and noted storage areas located throughout the city that are stocked with emergency supplies.

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)

Spring Cleanup Day:

Sharma, Manassau, ~~Bell~~, Batilo, Lee (A)

Town Hall Meeting:

~~Bell~~, Gandhi, Leon, Sharma, Truong (A)

Tree Planting:

Kathapurkar, Bilbao, Rosario, Mohsin (A)

XI. Adjournment – The meeting was adjourned at 8:35 PM to the next meeting of May 3, 2017.